



Shaffer Elementary School

"Excellence In Education"
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BOARD OF TRUSTEES

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SHAFFER P.R.I.D.E

*Jeff Baker
Superintendent/Principal*

November 24, 2020

Dear Shaffer Families:

Our district has been notified by Lassen County Department of Education and Lassen Department of Health we are required to implement distance learning starting November 23, 2020 until December 31, 2020. In an effort, to limit the exposure of Covid-19 to students and staff across our campus we will be utilizing our distance-learning model for the upcoming 3 weeks.

Starting Monday, November 30, 2020 through Friday, December 18, 2020 students will be participating in distance learning through Google Classroom and Zoom, or homework packets will be provided and you may contact your child's teacher during their designated office hours, found on their classroom webpage. It is important that your child have contact with their teacher daily through Zoom or by phone to be counted present each day. Of course, attendance in distance learning is mandatory.

Our plan for curriculum, technology and meal distribution starting Monday will be to follow the attached delivery schedule that follows bus routes at designated times for pick up and drop off. It will be important for parents or students to be at their designated bus stop at the times provided so we can move along our routes as quickly as possible. To coordinate our efforts the school office plans to delay opening until 10:30 am Monday, November 30, 2020 and will be open until 4:00pm. Work assigned this week will be due on Monday of next week. If you prefer to pick up and drop off items at the school office, please make arrangements by emailing Shannon Polan at spolan@shafferschool.com by Friday, November 27, 2020. All visitors are required to have a wellness check and wear a face covering while on campus.

Each student at Shaffer, is now assigned an individual Chromebook and they will be distributed Monday, November 30, 2020. The district has a very limited amount of hotspots and we have prioritized the list of students in which these will be made available. We are working hard to get these hotspots set up by the company in which they were purchased and will be distributed as soon as they are available. All parents utilizing district technology will need to complete a contract at the time of distribution of technology, protect the school technology and adhere to the districts technology use agreement. This agreement will be good until the end of the 2020-2021 school year.

Brown bag lunch and breakfast meals will be prepared and delivered daily for all Shaffer students grades K-8 for parents wishing to participate. At this time, all meals are free of charge to all Shaffer students. Please contact, Shannon Polan at spolan@shafferschool.com if you would like to participate in meal delivery. Please share with her the name of your child/children participating by Friday, November 27, 2020 so we may coordinate food preparation.

If you have any questions or concerns please contact our office at (530) 254-6577 or reach out by emailing me at jbaker@shafferschool.com.

Sincerely,

Jeff Baker
Superintendent/Principal